
SUPPLY PROCUREMENT NOTICE

TENDER FOR OPHTHALMIC LENS SURFACING LABORATORY EQUIPMENT

Location – Antigua, West Indies

1. Publication reference

CAR100702 – DCI-NSA PVD / 2009 / 222-937

2. Procedure

Local Open Tender

3. Programme

DCI

4. Financing

DCI-NSA PVD / 2009 / 222-937 Delivering V2020 in the Caribbean

5. Contracting authority

Sightsavers

CONTRACT SPECIFICATIONS

6. Description of the contract

Supply and delivery of ophthalmic lens surfacing laboratory equipment, including machinery, equipment, accessories, tools and supplies for ophthalmic lens surfacing; plus software (with support contract) and high-speed personal computers on which to run the software.

7. Number and titles of lots

Four (4) lots:

Lot 1: Ophthalmic lens surfacing machinery / equipment and software,

Lot 2: Accessories & supplies

Lot 3: Tools/laps and tool racks

Lot 4: Computers & related equipment

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed].

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EC external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

11. Tender guarantee

Tenderers guarantee is not required.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

The equipment shall be delivered (and installed, where required) within 120 days from the date of contract.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - The average annual turnover of the tenderer must exceed the annualised maximum budget of the contract; and
 - The financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
 - Has a professional certificate appropriate to this contract
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
 - The tenderer has worked successfully on at least one project with a budget of at least that of this contract in fields related to this contract in the past three years

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

17. Award criteria

Price (or, if appropriate after derogation, the best value for money which is a combination of quality/price)

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the Contracting Authority at:

www.sightsavers.org/tenders; from the Inter-Agency Procurement Group (IAPG) website: www.iapg.org.uk ; and from the Caribbean Council for the Blind (CCB) website: www.eyecarecaribbean.com

Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to Helen Sims, Purchasing Team, Sightsavers, Grosvenor Hall, Bolnore Road, Haywards Heath, West Sussex, RH16 4BX, UK; hsims@sightsavers.org (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the websites listed above.

19. Deadline for submission of tenders

17:00 GMT Monday 7 March 2011

Any tender received after this deadline will not be considered.

20. Tender opening session

Tuesday 8 March 2011 at Sightsavers, Grosvenor Hall, Bolnore Road, Haywards Heath, West Sussex, RH16 4BX

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Commission Regulation (EC) 960/2009 of 14 October 2009